

Community Presbyterian Church  
Reach - Grow - Send  
Music Ministry Director



**Summary:**

The Music Ministry Director is a part time position (15 or more hours per week) that is responsible for overall worship music and music groups and their development and performance in worship and events at CPC. The Director reports to the Pastor, in accordance with the vision, message, and priorities of the CPC Session.

**Responsibilities:**

1. He/she will organize and provide the development of musical ensembles:
  - a. A Praise Team - coordinating and participating in the Praise Team as needed
  - b. A Chancel Choir – directing and leading rehearsals; procuring music and scheduling performance and accompaniment.
  - c. Develop a Children’s Choir – work with children for holiday pageants, other events
  - d. Coordinate additional music
    - Work with the accompanist
    - Work with the organist
    - CPC hand bells, other age groups in CPC, and arrange for outside music performances for worship in the annual schedule
2. Order music and see that the music library is maintained.
3. Learn the AV system to maximize sound quality
4. Plan and lead special music during the Easter and Advent seasons, including the Christmas Eve service(s).
5. Attend staff meetings
6. Participate in opportunities for professional & spiritual growth.
7. Stimulate recruitment and identify, equip, direct, and motivate lay believers in a variety of music. (e.g., traditional, and contemporary)

**Estimated schedule:**

Sunday mornings, Praise Team rehearsal during the week, Choir rehearsal time during the week, potential sporadic children/youth rehearsal depending on the season

**Skills Needed:**

1. Strong Vocal and preferred keyboard, piano or guitar skills
2. Experienced Praise Team and Choir leadership skills
3. Effective interpersonal skills

**Qualifications:**

1. Education in music at the collegiate level preferred (degree in music ministry helpful)
2. Knowledge and appreciation for both contemporary and traditional Christian music styles
3. Promote and uphold the mission of CPC
4. Possess a clear calling from God to music ministry and a love for working with people
5. Ability to identify, recruit, equip and motivate lay believers in a variety of music and balance that with proper oversight and direction.
6. Team player who can also work independently

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**Job Requirements:**

Background check and fingerprinting is required at the expense of CPC.

Successfully complete the CPC Child Protection Policy Training

**References:**

Provide a minimum of three professional references

**Compensation commensurate with skills abilities and experience**

**Send resumes or make inquires at**

[resumes@cpclombard.org](mailto:resumes@cpclombard.org)

[www.cpclombard.org](http://www.cpclombard.org)

*Music Director Posting  
August 11, 2021*